

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES  
September 15, 2010

The Governing Board Audit Subcommittee met prior to the Board Meeting at 5:30 p.m., in the Superintendent-President's Office and discussed the 2009-10 audit and 2008-09 District audit findings and recommendations.

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, September 15, 2010, in the Administration Building, Room 626, at 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President  
A. Marie Young, Vice President\*  
Sarah E. Chapman  
James M. Claffey  
Pam Keith  
Phil McCaffrey  
Rosemary Thurston  
John M. Glidden, Student Trustee  
Tom Henry, Special Trustee  
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

*\*Arrived after roll call.*

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement  
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs  
Roy V. Stutzman, Consultant, Finance and Administration  
Karen H. Ulrich, Director of Human Resources  
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the published **Corrected Agenda**. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Honeychurch recognized Ms. Sheryl Scott, Administrative Assistant III in the Business and Career Technical Division, and Vice President of CSEA, who requested to comment on the recent Relay for Life.

Ms. Scott presented to President Laguerre a Certificate of Recognition to Solano College for the generous support of Solano Community College as a Corporate Sponsor for the 12<sup>th</sup> Annual Relay for Life of Fairfield 2010 from the American Cancer Society.

Board President Honeychurch recognized Dr. Scott Anderson, from U.C. Davis and SASO team representative, who requested to speak on increased pool fees for Solano Aquatic Sea Otters (SASO). Dr. Anderson identified some of the health challenges facing our youth today, including the number cause of death, which is accidental drowning. Dr. Anderson stated the SASO team has been in the community for over twenty years and is currently experiencing a 400% increase in facility use pool fees at Solano College. On behalf of the team and parents of the children who participate on this team, Dr. Anderson stated that this increase is unreasonable. Recognizing the tough economic times, Dr. Anderson suggested that perhaps cuts should be spread around more equitably. Dr. Anderson asked the Board to support SASO and to reconsider the new pool fees put in place that are adversely affecting the future of the team.

Board President Honeychurch thanked Ms. Scott and Dr. Anderson for their comments.

6. CLOSED SESSION

Board President Honeychurch announced there would be no Closed Session.

7. REPORTS (NO ACTION REQUIRED):

- ***Special Presentation by Kitchell CEM***

Dr. Jowel Laguerre introduced Mr. Russ Fox, President of Kitchell CEM, who in turn introduced Mr. Dave Giannelli, Vice President of Operations; Ms. Maria Leyva, Marketing Director, and Mr. Lester Young, Project Manager. Mr. Fox presented to Dr. Laguerre and Board President Honeychurch a check in the amount of \$15,000 to the Educational Foundation. Dr. Fox stated that when Dr. Laguerre came to him and shared his vision that he was very impressed, and conversations evolved into the opportunities on how Kitchell could give back to the College. Mr. Fox stated that great things are happening at Solano College and it gives Kitchell CEM pleasure to help get the word out by starting with a contribution that will help improve the campus.

There was a round of applause extended from those present.

*Vice President Young arrived at 6:40 p.m.*

(a) Associated Students of Solano College (ASSC)

Ms. Jaezzel Gomez, ASSC Governing Board Representative, reported that:

--the ASSC Friday, September 17, beginning at 8:30 a.m., is Constitution Day. The Constitution will be read to the student body in Building 1400 by student leaders.

--Solano Daze begins September 20-24, 2010. Various activities will be held throughout the week, including a game day, BBQ, In-Reach, Club Promotion Day, blood drive; food sales, community banner, spirit day, and staff vs. student volleyball game.

Dr. Laguerre volunteered to participate in the volleyball game.

(b) Academic Senate

Mr. Thom Watkins, Academic Senate President, reported that:

--at the last meeting, EVP Reyes introduced himself to the Senate and pledged cooperation and support to the faculty and Senate.

--a report by Curriculum Chair Erin Duane included information on the new CurricUNET.

--the Senate discussed ways Flex Cal can be a more meaningful experience.

--the majority of the meeting was devoted to listening to Mr. Craig Gilman from American Public University System (APUS). Spirited discussion evolved relative to the opportunity being presented. A follow-up meeting is being planned for further discussions.

(c) Shared Governance Council

Mr. Arturo Reyes, Executive Vice President of Academic and Student Affairs, reported that the Council met on September 8. As part of the efforts being made to improve our College planning efforts, an update was given from the Process Evaluation and Review Team (PERT). Discussion was held relative to changing the PERT committee functions to potentially providing additional guidance and offering feedback to our planning groups.

An accreditation update was given by Dr. Jeffrey Lamb, Accreditation Liaison Officer. He reported on the progress of the Special Report and invited feedback and reminded the Council that it is posted on the Wiki. At the recent Accreditation Steering Committee meeting, Dr. Lamb shared the committee's expectation to have the first draft of the Self Study completed by the end of the fall semester with the final draft available for review by the SGC in May 2011.

Dr. Laguerre asked the group to consider changing SCCD policy numbers to match those of the Community College League of California (CCLC). The Council decided that members of the SGC would compare the two versions and make their recommendation at the next SGC meeting. The Council discussed the creation of an Emeritus Policy. A draft policy was distributed for information and further discussion will take place at future meetings.

A number of Board policies are under review. The majority were approved and others will be brought back for future consideration.

The draft agenda for the September 15 Board meeting was reviewed. Unit reports were heard.

(d) Superintendent

- ***Accreditation Status Update – Dr. Jeff Lamb***

Dr. Jeffrey Lamb, Accreditation Liaison Officer, reported that:

--the first draft of the Accreditation Special Report [**SIC Follow-Up Report**], due October 15, 2010, is being presented for information tonight. Dr. Lamb pointed out several key points that he wanted the Board to keep in mind as they consider the document:

- It reflects the College's positive strides to address the five ACCJC recommendations relative to:
  - ❖ Productive Dialogue
  - ❖ Institutional Planning
  - ❖ Institutional Effectiveness
  - ❖ Staffing and Organizational Stability
  - ❖ Governance
- It is the result of the collaborative efforts of our faculty, staff, administration and students. (Sincere thanks were extended to Ms. Tracy Schneider for her hard work on the report as editor and writer).
- It is currently available on the accreditation Wiki for comment by the campus community.
- As mentioned in an earlier report to the Board, we have complied with the ACCJC's request that we address the Perry-Smith Audit of June 2009 as an addendum to the [Follow-Up Report]. We will contextualize the addendum in the "Statement of Report Preparation."
- The draft before was submitted last week; therefore, there have been changes in the most current version.
- We are on track for the [Follow-Up Report] to move through our participatory governance approval process. We will have a near final draft available on September 16<sup>th</sup>. This draft will be sent to the Academic Senate and Shared Governance Council so that they can include it on the agenda for their September 20<sup>th</sup> Senate meeting and the September 22<sup>nd</sup> Shared Governance meeting for information.
- We will hold a special joint meeting of SGC and the Senate on September 29<sup>th</sup> to take action on the report. (Many thanks to Dr. Laguerre and Academic Senate President Watkins for making this possible)
- Finally, the [Follow-Up Report] will be presented for action during the October 6<sup>th</sup> Board Study Session.
- ***Banner Update – Jim Ennis***

Mr. James Ennis, Interim Chief Information Systems Officer, presented the following Banner update:

- The Banner Project continues to make progress. Training of staff on Banner 8, as well as problem resolution and testing, is progressing, although it remains to be difficult for staff to do their regular jobs and allocate an adequate amount of time to this project.
- We have also discovered a potential timing problem between the November payroll and the database migration schedule. Payroll is due the day before the migration is to begin. This may not permit adequate time to complete payroll in the old software version before beginning the migration and we have varying opinions with regard to the wisdom of splitting payroll processing across version. Consequently, we are working toward a plan that moves us forward with confidence for us to be able to do what we need to regardless of the version of software we use. We will test the split payroll process with the September payroll. As a fall back, we can copy off the old version, complete the payroll process while still doing the migration, but the STRS/PERS reporting part of payroll will need to be done a second time in the new version. Alternately, if by migration time we are not comfortable with doing either of these, we can make a recommendation to delay the **go live** date and remain on the old version a little while longer.
- As I mentioned in my last report, staff are conducting module or unit testing through September. At the beginning of October they will begin testing the interaction between the modules in the integration phase of the test plan. Because of the amount of effort required for this phase of the project, we are reducing our efforts in others areas of the project such as Luminis or the MySolano portal.
- We will continue work on the MySolano project, but on a less aggressive schedule using remote support via regularly scheduled conference calls.
- After the **go live** for Banner 8, we will resume aggressive training to move toward the anticipated spring **go live** for the new MySolano portal. We will also begin the phase of the Banner 8 project that will deal with identifying and implementing any new functionality in Banner 8 that we need and can use including Advancement, Reporting and integration with our auxiliary systems like SARS GRID and eCollege.
- Completion of the Banner 8 and MySolano **go lives** will signify major milestones for the project, but only represent about half the work that needs to be done. We will still have a lot of work ahead of us, but we are looking forward to accomplishing these two major milestones.

- ***Enrollment Management Update – Arturo Reyes***

Executive Vice President Reyes presented to the Board enrollment data from the fall semester and summarized enrollment numbers and data about section offerings, together with current recruitment efforts.

(A full and complete copy of the Enrollment Management Update is available on the Solano College Web site at [www.solano.edu](http://www.solano.edu) (Governing Board – Minutes – Regular Meeting – September 15, 2010 – Appendix A).

- ***Institutional Advancement Update – Peter Bostic***

Mr. Peter Bostic, Executive Director, Institutional Advancement, reported on the upcoming Clean and Green event scheduled September 25, beginning at 8:30 a.m., to clean up the campus and educate the public on what it means to go green. The students voted for it to become an official event. The Board was invited to attend. Mr. Paul Fair, an instructor who teaches in the Green Education Program, will be providing a workshop on sustainable solutions and practical ways to be green at home.

Mr. Bostic reported that we are in the process of redesigning the Web page. Not only is our Web being redesigned, but other portals such as iModules and MySolano will be in concert with this redesign.

One hundred and fifty thousand postcards are being prepared for mailing to the public, reminding them to go to the Web to register for the spring semester.

The Office of Institutional Advancement is promoting the MOU signing between Sonoma State University and Solano Community College at the Vallejo Center, scheduled Monday, September 27, beginning at 9:30 a.m.

The office is also involved in a series of promotions at the College local sports events. The first one hundred (100) people at the home football game this Saturday will get a Solano savings coupon book worth \$1,000 in local county business services.

Vice President Young recommended that relative to the Web redesign that the search capability be enhanced and also asked for a PDF announcement of the Clean and Green event to enable her to invite her friends, neighbors and colleagues.

- ***Measure G Bond Program Update – David Froehlich***

Mr. David Froehlich, Director of Facilities, reported he is finishing up negotiations with the contractor at the Vacaville Center project, is fifty percent complete with the construction drawings for the Fine Arts Building 1300, and is looking forward to a DSA submittal by the end of fall. Mr. Froehlich stated he began the interview process for the occupants of Building 600 for thoughts and ideas to bring to the committee to formulate the plans for the remodel of this building. We are still on schedule with the five-year plan for Buildings 100 and 1200 with the state. It appears there will not be a bond measure on the November ballot, so a temporary hold will be placed on these projects. Details are being developed for the remaining three projects.

- ***Special Trustee Update – Mr. Tom Henry***

Mr. Tom Henry, Special Trustee, discussed Recommendation 8, which addresses Standard 4. Mr. Henry congratulated the Board on their efforts to support the CEO in his day-to-day efforts to run the College. Their professional demeanor and use of data for decision making has been remarkable and evidenced by actions and discussions. Mr. Henry stated he will be memorializing his assessment in the Follow-Up Report and again thanked the Board for their collegial efforts. There was applause from those present in the audience.

Dr. Laguerre announced again the MOU signing event between Sonoma State University and Solano Community College, scheduled Monday, September 27, beginning at 9:30 a.m., at the Vallejo Center. California Maritime Academy has been invited to witness the signing. A large attendance is anticipated at this momentous event. Dr. Laguerre thanked the Board for the opportunity to make this happen and expressed gratitude to Dr. Jerry Kea, Vallejo Center Dean, for his efforts on the details of the event. Sonoma State University is excited to be in Solano County, and we look forward to a rewarding experience partnering together to educate students in our county—it is just the beginning to a long-lasting working relationship.

Board President Honeychurch congratulated Dr. Laguerre on his efforts to make this long-awaited opportunity happen.

#### 8. CONSENT AGENDA – ACTION ITEMS

Superintendent/President Laguerre made the following specific correction to the Consent Agenda. Item 10.(b), page 1, line 4, should read as follows: ~~To be announced~~ **Janet Leary**, Administration Assistant III, Green Grant.

##### Superintendent/President

- (a) Minutes for the Meeting of September 1, 2010 will be approved at a future meeting.

##### Human Resources

- (b) Employment – 2010-2011; Gratuitous Service

##### Finance and Administration

- (c) Warrant Listings

##### Academic and Student Affairs

- (d) Renewal Agreement Between Childstart, Incorporated and Solano Community College District to Provide Special Education Services
- (e) Renewal Agreement Between Childstart, Incorporated and Solano Community College District to Provide Special Education Services

- (f) Renewal Agreement with City of Fairfield Small Business Development Center (SBDC) Consultant Services

Moved by Trustee Keith and seconded by Vice President Young to approve the Consent Agenda as corrected. The motion carried unanimously.

9. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

10. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Board President Honeychurch recessed the regular meeting at 7:15 p.m., and opened the public hearing. Hearing no comments from the public, the meeting was reconvened at 7:16 p.m.

Finance and Administration

- (a) Public Hearing and Adoption of the 2010-2011 District Budgets

Roy V. Stutzman, Consultant, Finance and Administration, presented the 2010-2011 District Budgets and stated that the budgets are being presented for a public hearing and adoption in accordance with California Code of Regulations (CCR), Title 5, Section 58301. The District recommends adoption of the proposed budget and spending plan that was developed and shared with the campus community over the last several months during its budget development cycle.

Mr. Stutzman acknowledged Ms. Judy Anderson, Executive Assistant, and the staff in the Business Office who were instrumental in producing the final document and PowerPoint that was viewed at the last Board meeting. Mr. Stutzman thanked Ms. Terri Ryland and Mr. Ron Cox for their work as well, stating he couldn't have accomplished the task without their efforts. There was a standing ovation from those present in the audience.

Mr. Stutzman acknowledged the efforts of Vice President Young for her due diligence in reviewing the District budgets, for the questions she raised, and for the opportunity of the Business Office to clarify and address her concerns. Vice President Young responded with a job well done to all involved.

Student Trustee Glidden asked if there was a definitive answer to the election cost, to which Mr. Stutzman responded that the expenditure is still in the budget, and that we do not have any additional information. The hope is that we will be able to adjust the expenditure downward and redistribute the funds.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the adoption of the 2010-2011 District Budgets as presented. The motion carried unanimously.

- (b) Authorization to Permit Temporary Interfund Transfers of Special or Restricted Funds, Resolution No. 10/11-07



Roy V. Stutzman, Consultant, Finance and Administration, presented the Authorization to Permit Temporary Interfund Transfers of Special or Restricted Funds, Resolution No. 10/11-07. Approval of the authorization will permit temporary interfund transfers of special or restricted funds to alleviate District cash flow needs during this time of apportionment deferrals from the state. Mr. Stutzman stated that we are not permanently moving any money, but gathering options and developing a contingency plan to handle cash flow needs. If we receive no apportionment for up to seven months, which is a possibility, we need a plan that will provide for cash.

Moved by Trustee Keith and seconded by Trustee Thurston to approve the Authorization to Permit Temporary Interfund Transfers of Special or Restricted Funds, Resolution No. 10/11-07. The motion carried unanimously with the following roll call vote:

STUDENT ADVISORY VOTE: Student Trustee John M. Glidden concurred.

AYES: Trustee Claffey, Trustee Thurston, Trustee Keith, Trustee Chapman, Vice President Young, Trustee McCaffrey, and Board President Honeychurch

NOES: None

ABSENT: Absent

Board President Honeychurch recessed the regular meeting at 7:22 p.m., and opened the public hearing. Hearing no comments from the public, the meeting was reconvened at 7:23 p.m.

(c) Public Hearing and Adoption of the Gann Appropriation Limit for FY 2010-2011, Resolution No. 10/11-08

Mr. Roy Stutzman, Consultant for Finance and Administration, presented the Gann Appropriation Limit for FY 2010-2011, Resolution No. 10/11-08. Article XIII B, commonly referred to as the Gann Limit Initiative of the California State Constitution, was approved by California voters in November 1979, and later modified by Proposition 111 in 1990. The Gann initiative places limits on the amount of proceeds of taxes that state and local governmental agencies can receive and spend each year. Annually, the appropriations limit is adjusted for changes in price index, population, and other application factors. Resolution No. 10/11-08 provides for an Appropriation Limit of \$46,652,761 and estimated the Budget Appropriation Subject to Limit to be \$42,432,860. The Limit and Appropriation Subject to Limits for 2009-10 were \$48,269,259 and \$42,087,706 respectively.

Moved by Trustee McCaffrey and seconded by Trustee Chapman to approve the Adoption of the Gann Appropriate Limit for FY 2010-2011, Resolution No. 10/11-08, as presented. The motion carried unanimously with the following roll call vote.

STUDENT ADVISORY VOTE: Student Trustee John M. Glidden concurred.

AYES: Vice President Young, Trustee Keith, Trustee Chapman, Trustee Thurston, Trustee McCaffrey, Trustee Claffey, and Board President Honeychurch

NOES: None

ABSENT: None

(d) District's 2012-2016 Five-Year Capital Construction Plan (2012-2013 First Funding Year)

The Five-Year Construction Plan is a working/planning document in the State Chancellor's FUSION system that is required to be signed and re-submitted to the Office of the Chancellor, California Community Colleges by September 1 of each year.

The District projects listed in the Five-Year Construction Plan are identified in priority order: Building **1300** Fine Arts Remodel, Building **600** Administration Remodel, Building **1200** Theater Remodel, Building **100** Library/LRC Replacement; SCC **Police Department** Building, Building **1600** Remodel; new **Science** Building; **Vallejo Center** Higher Education Center; **Biotech Center**, Building **1000**, Building **200-200A**, Building **2110** Pool and Pool Renovation, and Building **1900** Facilities and Maintenance.

Moved by McCaffrey and seconded by Vice President Young to approve the District's 2012-2016 Five-Year Capital Construction Plan as presented. The motion carried unanimously.

Trustee Thurston inquired about projects that have no identifiable estimated costs, e.g., new Science Building and Bio Tech Building, to which Mr. Froehlich responded that they are place holders. No specifics are currently available. When research is completed, costs will be identified.

(e) *Resolution Authorizing Temporary Borrowing from the Solano County Treasurer-Tax Collector in Accordance with Article XVI of the California Constitution, Resolution No. 10/11-09*

Mr. Roy Stutzman, Consultant for Finance and Administration, presented the Resolution Authorizing Temporary Borrowing from the Solano County Treasurer-Tax Collector in Accordance with Article XVI of the California Constitution, Resolution No. 10/11-09. This action is made necessary due to the delay in the state budget passage, which has resulted in the District not receiving its apportionment funding in 2010-11. The District will potentially experience a negative cash flow because of expense obligations that must be fulfilled during the months of November and December 2010, and January 2011, for payroll and essential operating expenses. The total amount needed is estimated at \$13.5 million to be transferred from the Solano County Treasurer and restored after the District's receipt of its state apportionment and property taxes.

Special Trustee Henry referred to an advisory from Mr. Scott Lay, CEO of the Community College League of California (CCLC), stating that essentially the two political parties are at "logger heads" with one party wanting to increase taxes and the other wanting to eliminate taxes. He believes until education agencies "belly up" and can't make payroll that the budget won't be addressed effectively. As a result, we have to make available to us all options and the approval of the resolution gives us an additional option.

Moved by Trustee Thurston and seconded by Vice President Young to approve the Resolution Authorizing Temporary Borrowing from the Solano County Treasurer-Tax Collector in

accordance with Article XVI of the California Constitution, Resolution No. 10/11-09. The option carried unanimously with the following roll call vote.

STUDENT ADVISORY VOTE: Student Trustee John M. Glidden concurred.

AYES: Trustee Keith, Trustee Chapman, Trustee Thurston, Trustee McCaffrey, Trustee Claffey, Vice President Young, and Board President Honeychurch

NOES: None

ABSENT: None

*Academic and Student Affairs*

(f) Memorandum of Understanding Between Solano County Office of Education and Solano Community College District

Ms. Deborah Mann, Program Developer for Workforce and Economic Development/Contract Education, presented the Memorandum of Understanding between the Solano County Office of Education and Solano Community College District to provide Workforce Innovation Partnership services with Solano County middle and high schools, students and parents, teachers, administrators, and counselors receiving benefit from the Workforce Innovations Program (WIP).

Moved by Trustee Keith seconded by Vice President Young to approve the Memorandum of Understanding between Solano County Office of Education and Solano Community College District as presented. The motion carried unanimously.

(g) Contract Between Los Rios Community College District and Solano Community College District to Deliver Software Training to Kaiser Employees

Ms. Deborah Mann, Program Developer for Workforce and Economic Development/Contract Education, presented the information for contract between Los Rios Community College District and Solano Community College District to deliver software training to Kaiser employees. Los Rios Community College will compensate the District for all services rendered and expenses at a rate of \$16,320.00, which is inclusive for all instruction, administration, and SCC computer labs.

Moved by Trustee Vice President Young and seconded by Trustee Thurston to approve the contract between Los Rios Community College District and Solano Community College District to deliver software training to Kaiser Employee at a rate of \$16,320.00. The motion carried unanimously.

*Information Systems*

(h) Amendment to Software License and Maintenance Agreements for Banner Enterprise Job Scheduler by UC4

Mr. James Ennis, Interim Chief Information Systems Officer, presented the amendment to software license and maintenance agreements for Banner Enterprise Job Scheduler by UC4. The

license upgrade costs and maintenance fees for the current year have been waived, but there will be an increase of \$4,000 when the District renews the maintenance contract in May of 2011. In addition, the District will be required to pay for services to have the new software installed in our system. The anticipated cost is approximately \$12,000, which will be funded through existing budgets.

Moved by Vice President Young and seconded by Trustee Thurston to approve the amendment to the Software and License and Maintenance Agreements as presented. The motion carried unanimously.

#### 11. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Proposed 2010-2011 Goals for Solano Community College District Governing Board and Superintendent-President

Dr. Jowel Laguerre, Superintendent-President, presented the proposed 2010-2011 goals for Solano Community College District Governing Board and the Superintendent-President. The preliminary goals, as presented, have been reviewed by the Superintendent-President's Cabinet (SPC) and will be modified prior to final approval by the Board.

Board President Honeychurch reported that the goals were developed at the recent June 22 Board Retreat and any of the Trustees wishing to add additional goals are welcome to do so and that they will be entertained.

Dr. Laguerre talked about the goals for himself, stating he has written many goals, but expects to reduce the final number to about five. This doesn't mean, however, that the others won't be accomplished.

The proposed 2010-2011 Goals for Solano Community College District Governing Board and Superintendent-President will return to the Board for approval at the next meeting.

(b) First Draft Accreditation Special Report [SIC Follow-Up Report]

Dr. Jeffrey Lamb, Dean of Academic Success and Learning Resources, and Accreditation Liaison Officer, presented the first draft of the Accreditation [Follow-Up Report] during his Accreditation Update.

The final draft of the Accreditation [Follow-Up Report] will return to the Board for approval at the October 6, 2010, Board Study Session.

#### 12. ANNOUNCEMENTS

Dr. Laguerre reported that the Governing Board is invited to the **Hall of Fame Banquet** scheduled Monday, October 11, 2010, beginning at 6:00 p.m. for cocktails and dinner at 7:00 p.m., to be held at the Hilton Garden Inn in Fairfield, California. Please RSVP with Judy Spencer no later than Friday, October 1.

13. ITEMS FROM THE BOARD

Trustee Claffey, Chair, together with Trustees McCaffrey and Thurston, reported that the Board Audit Subcommittee met prior to the Board meeting and discussed items from the prior audit and areas where we want to focus in the upcoming audit. A calendar was set for completion of the audit.

Trustee Thurston reported that she participated in a clean up of the Benicia Veterans' Memorial Building, a similar activity to the one being planned for the campus on September 25.

Trustee McCaffrey reported that he attend the Annual Labor Day breakfast sponsored by the Central Labor Council and Building Trades Council. Congressman George Miller, Representative John Garamendi, and Assemblymember Mariko Yamada were in attendance. They provided enlightenment to the condition of the state budget.

Vice President Young reported that she met with Dr. Laguerre on September 8 in his office to discuss their assigned sections of Accreditation Standard IVB. It was decided which sections would be written by whom for the first draft.

Trustee Chapman stated she is looking forward to visiting campus tomorrow for College University Day. On September 13, she attended the Historically Black College and Universities (HBCU) College Fair at Mt. Calvary Baptist Church in Fairfield. Dr. McCord and Dean Vines were also in attendance. Information from Solano College was shared, and she suggested a future collaboration between the institutions would be a good relationship.

Board President Honeychurch reported that together with Dr. Laguerre he met with Chancellor Jack Scott who was heartened by the progress Solano Community College is making and was complimentary on the progress of the Board. It was a good meeting.

14. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:50 p.m.

JCL:js

BOARD MINUTES.09.15.10.FINAL

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DENIS HONEYCHURCH, J.D.  
BOARD PRESIDENT

\_\_\_\_\_  
APPROVED \_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D.  
SECRETARY

**SCCD Board minutes are summarized per *SCCD Board Policy 1045 and 1046*. To listen to the full deliberation of the Board, please contact the Office of the Superintendent/President within thirty (30) days.**